

Proceedings of the TEQIP High Power Committee meeting held on 19.04.2018 in the Room No 204-A, Salt Lake Campus, University of Calcutta

Members present:

Dr. Amit Ray, Secretary, UCSTA
Prof. Nabendu Chaki, Coordinator, TEQIP, Phase III
Prof. Ajay Ghosh, Academic Expert
Prof. Sekhar Bhattacharya, Academic Expert
Prof Pradip Kumar Das, Academic Expert
Mr. Kushal Kumar Banerjee, Industry Expert

AGENDA 1: CONFIRMATION OF THE LAST MEETING.

The Coordinator read out the resolution of the previous meeting dated 27th January, 2018.

Resolution 1: It has been unanimously resolved that all the minutes can be endorsed without any amendment.

AGENDA 2: FOLLOW UP ACTION:

All the Resolutions taken in TEQIP Institutional Committee meeting was read out by the coordinator. It was also discussed regarding the non availability of all the departmental heads in the meeting at Technology Campus.

Resolution 2: It has been unanimously resolved that all the resolutions are confirmed without any amendment. It was also resolved that intra-departmental meetings will be conveyed at the 92 A.P.C. Road campus (Rajabajar Science College) of the University for the convenience of all the departments.

AGENDA 3: ACADEMIC ACTIVITIES

It was resolved in last HPC Meeting dated 27th January, 2018 that Prof. Kallol Bhattacharya will prepare a draft for Travel Guideline keeping in line with the directives sent by NPIU in this regard. Coordinator briefed the proposed travel guideline for TEQIP Phase III which has been prepared by Prof K. Bhattacharya.

Prof. Chaki also briefed about the Key performance Indicators (KPI) to be met for performing International Travel as directed by NPIU dated 16th March, 2018. The matter was discussed in length so that all the KPIs can be met by University of Calcutta. Coordinator also mentioned the mail regarding TEQIP Phase - III Performance Auditing and mentoring of the project institutes 1.3 sent by NPIU Dated 17th April, 2018. Norms for payment of honorarium to a guest resource person as sent by NPIU through mail dated 4th January, 2018 was mentioned by the Coordinator. He also mentioned the problem which was arising in the course of time. Coordinator briefed about the twining activities already done with IGIT, Sarang.

Department of Chemical Technology had submitted expenditure for the remedial classes for 4-year B.Tech. 4th Semester students of Chemical Technology Department during 14th-21st March, 2018 in which programme a research scholar of the department was act as one of the resource persons.

Resolution 3: It has been resolved that all the travels to be undertaken by faculty, staff, officers and the students of UCT-CU under TEQIP Phase III will follow the travel guideline prepared by Prof. Bhattacharya. It has been

unanimously resolved that for half-day activities, the amount of honorarium will be half of the honorarium given for the full day programme. It has been also resolved that the guideline may be reviewed as and when required.

Resolution 4: It has been unanimously resolved that impact-based feedback collection is required in near future to measure the KPIs.

Resolution 5: It has been resolved that any departmental scholar acting as resource person will not be allowed honorarium from TEQIP, Phase III. Hence, no reimbursement can be provisioned against the request from Chemical Technology Department.

AGENDA 4: APPOINTMENT OF RESEARCH SCHOLARS AND PROJECT STAFF

Coordinator mentioned that Staff recruitment for TEQIP, Phase-III was performed on 14th April, 2018 as per decision taken in the last meeting. Ms. Kanta Acharya Paul is the selected candidate for the said post. Coordinator briefed that the recruitment process for the research scholars is also completed and the department-wise selected candidate list was read out by him.

Resolution 7: It has been unanimously resolved that Ms. Kanta Acharya Paul has to join within 5th May, 2018. If she does not join within fifteen days after 5th May, 2018, next candidate will be called for the purpose. It has also been resolved that the panel remain valid for six months.

Resolution 8: It has been unanimously resolved that appointment of the research scholars can be given with effect from 20th April, 2018. It has also been resolved that rupees 10,000/- can be given on yearly basis to each scholar as contingency.

The meeting ended with thanks to all the members present in the meeting.