

Application Form for Financial support from TEQIP-II-CU to attend Conferences

Name	:	
Department	:	
Status of Applicant	:	<input type="checkbox"/> SRA <input type="checkbox"/> JRA <input type="checkbox"/> M.Tech Final Year Student <input type="checkbox"/> TA <input type="checkbox"/> Other
Name of Conference	:	
Place of Conference	:	
Dates of Conference	:	
Conference Website	:	
Estimated Budget	:	
Advance required if any	:	
Declaration by the applicant	:	I hereby declare that the information I am fully aware of the terms and conditions of the financial support applied for, as stated hereunder.
		_____ Signature
		_____ Date
Endorsement by Supervisor	:	
		_____ Signature
		_____ Date
		_____ Official Stamp

TERMS AND CONDITIONS FOR FINANCIAL ASSISTANCE TO RESEARCH SCHOLARS AND FINAL YEAR M.TECH STUDENTS TO ATTEND CONFERENCES.

		Remarks
Eligibility	1) SRA/ JRA under TEQIP- Phase-II 2) Final Year M.Tech. Student 3) Any other full time scholar enrolled/registered for PhD(Tech) under CU in cases where the scholar does not have any other source of financial assistance.	
Travel Allowance	Not above AC-3 T railfare	<i>Tickets to be produced for reimbursement</i>
Accommodation	Rs. 800/- per day in Metro cities Rs.600/- per day in non-Metro cities	<i>Reimbursement will be restricted to no.of days of the Conference + 1 day. Receipts to be produced.</i>
DA	Rs.200/- per day	
Registration Charges	Not specified	<i>Receipt to be produced for reimbursement</i>
Total assistance admissible	Rs.15000/- including Registration charges	
Advance	50% of estimated budget	
Documents to be provided with application for Financial Assistance	1. Completed Application form* 2. Paper acceptance letter 3. Endorsement of Supervisor	<i>Incomplete applications will not be processed</i>
Documents required for reimbursement	1. Participation Certificate 2. Travel Tickets 3. Accommodation receipts 4. Registration receipt	